



### Cancellation Procedures by Campus

If you have to cancel an assignment within 24 hours of its schedules time, please reach out to the following campus personnel via phone call:

| <b>Campus</b>            | <b>Contact Person / Email or Phone Number</b>   | <b>Campus Number</b> |
|--------------------------|---|----------------------|
| Bastrop HS               | Email Brandy Mueller or Monica Tyson, <a href="mailto:bmueller@bisdtx.org">bmueller@bisdtx.org</a> or <a href="mailto:mtyson@bisdtx.org">mtyson@bisdtx.org</a>  | 512-772-7200         |
| Cedar Creek HS           | Email LaNelle Staples, Assistant Principal, <a href="mailto:lstaples@bisdtx.org">lstaples@bisdtx.org</a>  | 512-772-7300         |
| Bastrop MS               | Email Analisa Schmitt, Secretary, <a href="mailto:aschmitt@bisdtx.org">aschmitt@bisdtx.org</a> or Ladyanne Horne Principal <a href="mailto:lhorne@bisdtx.org">lhorne@bisdtx.org</a>   | 512-772-7400         |
| Cedar Creek MS           | Email Dan Brown, Principal, <a href="mailto:dbrown@bisdtx.org">dbrown@bisdtx.org</a>  | 512-772-7425         |
| Bastrop Intermediate     | Email Joseph Sanchez Assistant Principal, <a href="mailto:jsanchez5@bisdtx.org">jsanchez5@bisdtx.org</a>  | 512-772-7450         |
| Cedar Creek Intermediate | Email Alison Hall, Principal <a href="mailto:ahall@bisdtx.org">ahall@bisdtx.org</a> , Laura Faircloth, Assistant Principal, <a href="mailto:lfaircloth@bisdtx.org">lfaircloth@bisdtx.org</a> , or Lindy Bond, Secretary, <a href="mailto:lbond@bisdtx.org">lbond@bisdtx.org</a> | 512-772-7475         |
| Cedar Creek Elementary   | Email Kelli Ruby, Principal, <a href="mailto:kruby@bisdtx.org">kruby@bisdtx.org</a> or Sandra Coy, Secretary, <a href="mailto:scoy@bisdtx.org">scoy@bisdtx.org</a>  | 512-772-7600         |
| Emile Elementary         | Email or Call Windy Burnett, Principal <a href="mailto:wburnett@bisdtx.org">wburnett@bisdtx.org</a> , 512-376-0588 and email Campus Secretary, Aubrey McManus, <a href="mailto:awalker@bisdtx.org">awalker@bisdtx.org</a>   | 512-772-7620         |
| Lost Pines Elementary    | Email Bibiana Palacios, secretary, at <a href="mailto:bpalacios@bisdtx.org">bpalacios@bisdtx.org</a>  | 512-772-7700         |
| Mina Elementary          | Email Kim Nesbit at <a href="mailto:knesbit@bisdtx.org">knesbit@bisdtx.org</a>  | 512-772-7640         |
| Bluebonnet Elementary    | Laura Asp, Secretary, <a href="mailto:lasp@bisdtx.org">lasp@bisdtx.org</a>  | 512-772-7680         |
| Red Rock Elementary      | Email Chella Espinoza, secretary at <a href="mailto:cespinosa@bisdtx.org">cespinosa@bisdtx.org</a>  | 512-772-7660         |
| Genesis/CRCA             | Call Campus email Lorena Gomez, secretary at <a href="mailto:lgomez@bisdtx.org">lgomez@bisdtx.org</a>   | 512-772-7230         |
| Gateway                  | Call Campus   | 512-772-7820         |

**Please be sure you have contacted the campus first! You may also contact Cassandra LaFuente, Substitute Manager, via email at [clafuente@bisdtx.org](mailto:clafuente@bisdtx.org).**